

SUNRISE BEACH FIRE PROTECTION DISTRICT
MINUTES of the BOARD OF DIRECTOR'S MEETING
20 March, 2017

President Blackwell called to order the regular session of the Board of Director's meeting at 17:00 hours. President Blackwell, Treasurer Layman, Secretary Dill, Fire Chief Reilly, and Legal Counsel Tom Loraine were in attendance.

Treasurer Layman made a motion and Secretary Dill seconded the motion to approve the amended agenda, changing Unfinished Business Item A: Review and/or approve contract for moving Payroll Service to ADP, to state: Review the previously approved decision to move Payroll Service to ADP. The motion passed in a roll-call vote as follows: all in favor, none opposed.

No public comments were made.

Treasurer Layman made a motion and President Blackwell seconded the motion to approve the Secretary's minutes from the 27 February, 2017 regular meeting and the 14 March, 2017 work session as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Treasurer Layman stated the Treasurer's Report for February 2017 as presented and filed for audit. During the financial discussion, Chief Reilly presented a memorandum requesting the transfer of unused budget funds from the light bar project to the Major Item Replacement Fund. Treasurer Layman made a motion and Secretary Dill seconded the motion to approve the transfer. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Chief Reilly presented the Chief's and Fire Marshal's Report to the Board of Directors (complete report is attached).

Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the Chief's report as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.

UNFINISHED BUSINESS:

- a. Chief Reilly advised the Board that the final service agreement from ADP Payroll Services had arrived. Chief Reilly stated that he had reviewed the agreement and that it was in one with what the Board had previously approved. Chief Reilly will execute the service agreement with ADP Payroll Services.
- b. A discussion was held regarding enhancements to current staffing. Chief Reilly stated that the staffing enhancements must not unduly burden the organization and allow the organization to continue its financial management plan that allows for the growth of reserve funds and limit or eliminate the use of bonds for capitol purchase or projects. Chief Reilly stated that he will calculate costs and impacts of service expansion and will present this information to the Board at a later date. No votes or actions were taken. The discussion will remain open.

NEW BUSINESS: None

President Blackwell requested to go to closed session to discuss legal actions and personnel issues with District Legal Counsel per RSMO 610.021, item 1.

President Blackwell made a motion and Secretary Dill seconded the motion to close the regular session at 17:35 hours. The motion passed in a roll-call vote as follows: all in favor, none opposed.

President Blackwell called to order a closed session of the Sunrise Beach Fire Protection District Board of Director's meeting at 17:40 hours. President Blackwell, Treasurer Layman, Secretary Dill, District Counsel Tom Loraine, and Fire Chief Reilly were in attendance.

District Counsel Tom Loraine briefed the Board on an ongoing litigation matter. No votes or actions were taken.

President Blackwell made a motion, and Secretary Dill seconded the motion to adjourn the closed session at 17:50 hours. The motion passed in a roll call vote as follows: all in favor, none opposed.

President Blackwell re-convened the regular session at 17:55 hours.

President Blackwell made a motion and Secretary Dill seconded the motion to close the regular session at 17:57 hours. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Respectfully Submitted,

Denise Dill
Secretary

DRAFT