

SUNRISE BEACH FIRE PROTECTION DISTRICT
MINUTES of the BOARD OF DIRECTOR'S MEETING
21 August 2017

President Blackwell called to order the regular session of the Board of Director's meeting at 15:30 hours. President Blackwell, Treasurer Layman, Secretary Dill, Legal Counsel Tom Loraine, and Fire Chief Reilly were in attendance.

At Chief Reilly's request Treasurer Layman made a motion and Secretary Dill seconded the motion to amend the agenda to include a closed session to discuss personnel issues with the Board per RSMO 610.021, item 3. The motion passed in a roll-call vote as follows: all in favor, none opposed.

No public comments were made.

Treasurer Layman made a motion and President Blackwell seconded the motion to approve the Secretary's minutes from the 17 July 2017 regular meeting as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Treasurer Layman stated the Treasurer's Report for July 2017 as presented and filed for audit.

Chief Reilly presented the Chief's and Fire Marshal's Report to the Board of Directors (complete report is attached).

Secretary Dill made a motion and Treasurer Layman seconded the motion to authorize the transfer of funds from the operating account to the debt service account as presented in a memo with the Chief's report. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the Chief's report as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.

UNFINISHED BUSINESS:

- a. A discussion was held about future actions for the Apparatus Replacement Program. Chief Reilly advised that the specifications for a replacement for Squad 12 will be developed by the District's Apparatus Committee. The Chief also stated that now that the Metz Aerial has been sold and funds received, the District will move forward with the previously approved replacement of the last Jeep Commander.
- b. Secretary Dill made a motion and Treasurer Layman seconded the motion to approve Ordinance 2017-01: Ethics. The motion passed in a roll-call vote as follows: all in favor, none opposed.
- c. Treasurer Layman made a motion and Secretary Dill seconded the motion to approve PD 1019: Personnel Evaluation System. The motion passed in a roll-call vote as follows: all in favor, none opposed.

NEW BUSINESS:

- a. A discussion was held about future actions for the Chief's After-Action Report on the August 2017 levy vote. No votes or actions were taken.
- b. Secretary Dill made a motion and Treasurer Layman seconded the motion to approve the modifications to PD 1202: Overtime Procedures. The motion passed in a roll-call vote as follows: all in favor, none opposed.

- c. Treasurer Layman made a motion and Secretary Dill seconded the motion to approve the modifications to PD 1203: Comp Time Procedures. The motion passed in a roll-call vote as follows: all in favor, none opposed.

President Blackwell requested to go to closed session to discuss personnel issues per RSMO 610.021, item 3.

President Blackwell made a motion and Secretary Dill seconded the motion to close the regular session at 18:38 hours. The motion passed in a roll-call vote as follows: all in favor, none opposed.

President Blackwell called to order a closed session of the Sunrise Beach Fire Protection District Board of Director's meeting at 18:40 hours. President Blackwell, Treasurer Layman, Secretary Dill, Legal Counsel Tom Loraine, and Fire Chief Reilly were in attendance.

The Chief held a brief discussion with the Board concerning personnel issues. President Blackwell made a motion and Treasurer Layman seconded motion instructing the Chief to develop a policy to ensure that all members of the staff have been instructed about the necessity of having a will and/or clear instructions in case of a death or serious injury. The motion passed all in favor, none opposed.

President Blackwell made a motion and Secretary Dill seconded the motion to adjourn the closed session at 17:55 hours. The motion passed in a roll call vote as follows: all in favor, none opposed.

President Blackwell re-convened the regular session at 17:56 hours.

Treasurer Layman made a motion and Secretary Dill seconded the motion to close the regular session at 17:57 hours. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Respectfully Submitted,

Denise Dill
Secretary