

SUNRISE BEACH FIRE PROTECTION DISTRICT
MINUTES of the BOARD OF DIRECTOR'S MEETING
30 October, 2017

President Blackwell called to order the regular session of the Board of Director's meeting at 17:00 hours. President Blackwell, Treasurer Layman, Secretary Dill, Legal Counsel Tom Loraine, and Fire Chief Reilly were in attendance.

At Treasurer Layman's request Treasurer Layman made a motion and Secretary Dill seconded the motion to amend the agenda to include a New Business item to discuss dock inspection refunds. The motion passed in a roll-call vote as follows: all in favor, none opposed.

No public comments were made.

Treasurer Layman made a motion and President Blackwell seconded the motion to approve the Secretary's minutes from the 18 September, 2017 regular meeting as presented, the revised minutes from the 21 August, 2017 regular meeting as presented, and the 3 October, 2017 work session as amended. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Treasurer Layman stated the Treasurer's Report for September 2017 as presented and filed for audit.

Fire Chief Reilly presented the Chief's and Fire Marshal's Report to the Board of Directors (complete report is attached).

Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the Chief's report as presented, allowing the sale of surplus bailout gear, per Item 11. The motion passed in a roll-call vote as follows: all in favor, none opposed.

UNFINISHED BUSINESS:

- a. PD 1210: Purchasing Procedures was reviewed. Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the Policy Directive as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.
- b. PD 1211: Wills, Power of Attorney, & Medical Directives was reviewed. Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the Policy Directive as amended. Item E should correct the word "fire" to "five". The motion passed in a roll-call vote as follows: all in favor, none opposed.

NEW BUSINESS:

- a. David VonGunten from McGrath Insurance presented options for the 2018 employee health insurance coverage. Treasurer Layman made a motion and Secretary Dill seconded the motion to appoint Treasurer Layman as a Board Representative to serve as a liason for feedback from members regarding insurance options. The motion passed in a roll-call vote as follows: all in favor, none opposed.
- b. Michael Feedback presented marketing options for communicating with citizens. Treasurer Layman made a motion and Secretary Dill seconded the motion for Chief Reilly to move forward with the implementation of an informational newsletter. The motion passed in a roll-call vote as follows: all in favor, none opposed.
- c. The 2017 Audit results were presented. Treasurer Layman made a motion and Secretary Dill seconded the motion to accept the 2017 Audit as presented. The motion passed in a roll-call vote as follows: all in favor, none opposed.

d. A discussion was held about refunds of dock inspection fees. No votes or actions were taken.

President Blackwell made a motion and Secretary Dill seconded the motion to close the regular session at 18:50 hours. The motion passed in a roll-call vote as follows: all in favor, none opposed.

Respectfully Submitted,

Denise Dill
Secretary

DRAFT