



Sunrise Beach Fire Protection District

30 Porter Mill Spring Road
Office: 573-374-4411
Fire Chief Joseph R. LaPlant

Sunrise Beach, MO 65079
Fax: 573-374-4413
jlaplant@sbfpd.org

Request for Proposal **Roof Repair** **15 October 2024**

The Sunrise Beach Fire Protection District is soliciting proposals from qualified contractors to make roof repairs at the Headquarters facility, 30 Porter Mill Spring Rd, Sunrise Beach, MO 65079.

Sealed bids shall be submitted by no later than 15 November 2024 at 4:00 pm. Proposals submitted must be clearly marked on the envelope, "Bid Proposal – Headquarters Roof Repair".

No bids may be withdrawn after the closing date.

The Sunrise Beach Fire Protection District reserves the right to reject any and all bids and to accept the bid, it feels, is in the best interest of the District.

Opening Location

The bids will be opened at the time of receipt at Sunrise Beach Fire Protection District Headquarters, 30 Porter Mill Spring Rd, Sunrise Beach, MO 65079.

RFP Delivery Requirements

Any bids received after the above stated time and date will not be considered. It shall be the sole responsibility of the bidder to have their bid delivered to the Fire District for receipt on or before the due date and time indicated. If bid is sent by U.S. Mail, the bidder shall be responsible for its timely delivery to the Headquarters building. Bids delayed by mail shall not be considered, shall not be opened, and shall be rejected if received after the due date. Bids may be mailed to the Sunrise Beach Fire Protection District and accepted if the signed bid form and required information was mailed and received prior to the due date and time.

Clarification and Addenda

Each bidder shall examine all invitation for bid documents and shall judge all matters relating to the adequacy and accuracy of such documents. Any inquiries or suggestions, concerning interpretation, clarification, or additional information pertaining to the invitation for bid shall be made through the Fire Chief's office in writing or through email. The Fire Chief's office shall not be responsible for oral interpretations given by any district employee, representative, or others. The issuance of written addenda is the official method whereby interpretation, clarification, or additional information can be given.



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RFP Expenses

All expenses for making bids to the District are to be borne by the bidder.

Irrevocable Offer

Any bid may be withdrawn up until the due date and time set for the opening of the RFP. Any bid not so withdrawn shall be, upon opening, constitute an irrevocable offer for a minimum period of 90 days to sell to the District the goods and services set forth in the RFP, until one or more of the bids have been duly accepted by the District.

Responsive and Responsible Bidder

To be responsive, a bidder shall submit a bid which conforms in all material respects to the requirements set forth in the Request for Proposal. To be a responsible bidder, the bidder shall have the capability in all respects to perform fully the contract requirement, and the tenacity, perseverance, experience, integrity, reliability, capacity, facilities, equipment, and credit which will ensure good faith performance. The lowest responsible bidder shall mean the bidder who makes the lowest bid to sell goods or services of a quality which conforms closest to the quality of goods or services set forth in the specifications or otherwise required by the District and who is known to be fit and capable to perform the bid as made.

Reserved Rights

The District reserves the right to make such investigations as it deems necessary to make the determination of the bidder's responsiveness and responsibility. Such information may include but shall not be limited to:

- Current financial statement
- Verification of availability of equipment and personnel
- Past performance records

Applicable Law

All applicable laws and regulations of the State of Missouri and the District including the District Procurement Policy and Procedures will apply to any resulting agreement, contract, or purchase order. Any involvement with the District shall be in accordance with the Procurement Policy and Procedures.



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Ethical Standards

With respect to the RFP, if any bidder violates or is party to a violation of the State of Missouri Statutes, such bidder may be disqualified from furnishing the goods or services to the District.

All communications regarding bids shall be made with the Fire Chief or Assistant Chief in his absence. Any bidder contacting employees or elected officials will be disqualified from the bidding process.

Collusion

By offering a submission to this Request for Proposal, the bidder, certifies the bidder has not divulged, discussed, or compared the bid with other bidders and has not colluded with any other bidder or parties to the RFP whatsoever. Also, the bidder certifies, and in the case of a joint bid, each party thereto certifies as to their own organization, that in connection with the RFP:

- Any prices and/or cost data submitted have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices and/or cost data, with any other bidder or with any competitor.
- Any prices and/or cost data for the Bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the scheduled opening directly or indirectly to any other bidder or to any competitor.
- No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
- The only person or persons interested in the Bid, principle or principals are named therein and that no person other than therein mentioned has any interest in the Bid or in the contract to be entered.
- No person or agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee exempting bona fide employees or established commercial agencies maintained by the purchaser for the purpose of doing business.



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Contract Forms

Any agreement, contract, or purchase order resulting from the acceptance of a bid shall be on forms either supplied by or approved by the District.

Quality Terms

The District reserves the right to reject any or all materials if, in its judgement, the item reflects unsatisfactory workmanship, manufacturing, or shipping damages.

Tax Exempt

The District is exempt from sales taxes and federal taxes.

Awards

As the best interest of the District may require, the right is reserved to make awards by item, group of items, all or none, or a combination thereof; to reject any and all bids or waive any irregularity or technicality in bids received. The District will award the bid to the bidder whose item is best suited for the District.

Awards will be made to the Bidder whose bid:

- Meets the specifications and all other requirements of the invitation for bid
- Is the best & lowest bid, considering price, delivery, responsibility of the bidder, and all other relevant factors.

Authorized Product Representation

The successful bidder by virtue of submitting the name and specifications of a manufacturer's product will be required to furnish the named manufacturer's product. By virtue of submission of the stated documents, it will be presumed by the District that the bidder is legally authorized to submit, and the successful bidder will be legally bound to perform according to the documents.

Regulations

It shall be the responsibility of each bidder to assure compliance with OSHA, EPA, Federal, State of Missouri and District rules, regulations, or other requirements, as each may apply.



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Termination of Award

Any failure of the bidder to satisfy the requirements of the District shall be reason for termination of the award. Any bid may be rejected in whole or in part for good cause when in the best interest of the District.

Equal Employment Opportunity Clause

The Sunrise Beach Fire Protection District, in accordance with the provision of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all bidders that affirmatively ensure that in any contract entered into, pursuant to this advertisement, that minority businesses will be afforded full opportunity to submit bids in response to this advertisement and will not be discriminated against on the grounds of race, color or national origin in consideration for award.

Additional Purchases by Other Public Agencies

The bidder by submitting a bid authorizes other public agencies to "Piggy-Back" or purchase equipment and services being proposed in this invitation for bid unless otherwise noted.

Prevailing Wage

If this project is a Public Works project which includes construction or building, Missouri Revised Statute 290.230.1 all contractors and sub-contractors must be paid prevailing wage when doing Public Work Projects employed by any public body.

Performance Bond

The successful bidder to whom the Contract is awarded shall furnish within ten (10) days after the award, a Performance Bond in a sum equal to the amount of the Contract as guarantee to meet the requirements as set forth with the terms of the Contract. The Contractor shall guarantee to the Owner, all materials, equipment, and labor supplied or performed under this Contract shall promptly be paid to all persons furnishing supplies materials and labor in the prosecution of the work provided for in said contract, and any, and all duly authorized modifications of said Contract that may hereafter be made.



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Insurance

The contractor and or subcontractor shall furnish a copy of all insurance policies ensuring to the owner they carry comprehensive, liability, workers compensation, auto, professional liability. Copies of insurance policies are due to the Sunrise Beach Fire Protection District within 10 days of signing of the contract.

Scope of Work

Primary Project

The Sunrise Beach Fire Protection District needs repairs as described in the attached insurance report (noted in report at "District Office").

Dimensions

See Attached

Materials

See Attached

Removal of Temporary Material

The bid shall include the cost to remove old materials or refuse.

Time Frame

- Work is to be completed by 31 January 2025
- Any work not completed by 31 January 2025 shall result in a \$500 per day penalty to be deducted by the District from final payment
- Contractors must make an appointment to view the area during regular business hours, Monday – Friday between 8:00 am and 4:00 pm.

Access

Access must be maintained to the business office and training facility for fire apparatus and civilian traffic during regular business hours for the duration of the project (One lane of traffic is acceptable).



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Permits

The contractor is responsible for obtaining any permits required.

Contractors may view the project site Monday – Friday between the hours of 8:00 am and 4:00 pm. Please refer questions to Fire Chief Joseph LaPlant or Assistant Kenny Wieberg at 573-374-4411.



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Bidder Response Form

Bid Amount Primary Project: \$ _____

Bid Amount Alternative 1: \$ _____

Name of Firm:

Address:

City: _____ State: _____ Zip: _____

Contact Name:

Telephone:

Email: _____

Authorized Signature:

Please list any subcontractors used for this project below:



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Attachment



Wickizer & Clutter Multi-Line Insurance Adjusters

P.O. Box 4776
 Springfield, MO 65808
 Phone: 800-299-8070
 www.w-cclaims.com

SUNRISEBEACHFIRE

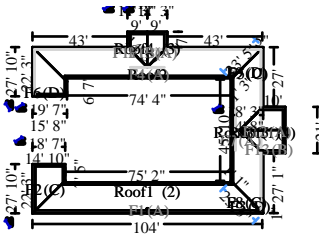
Fire Station

Exterior

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
1. R&R Gutter / downspout - aluminum - 7" to 8"	100.00 LF	18.96	85.13	1,981.13	(1,386.79)	594.34
Totals: Exterior			85.13	1,981.13	1,386.79	594.34
Total: Fire Station			85.13	1,981.13	1,386.79	594.34

District Office

Roof



Roof2

5256.64 Surface Area
 628.79 Total Perimeter Length
 97.96 Total Hip Length
 52.57 Number of Squares
 36.47 Total Ridge Length

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
2. Tear off, haul and dispose of comp. shingles - Laminated	52.57 SQ	66.16	0.00	3,478.03	(695.61)	2,782.42
3. R&R Drip edge	628.79 LF	3.00	42.12	1,928.49	(385.70)	1,542.79
4. Roofing felt - 15 lb.	52.57 SQ	30.62	23.57	1,633.26	(326.65)	1,306.61
5. Laminated - comp. shingle rfg. - w/out felt	60.67 SQ	238.35	450.91	14,911.60	(2,982.32)	11,929.28
6. Hip / Ridge cap - Standard profile - composition shingles	134.43 LF	5.27	20.24	728.69	(145.74)	582.95
7. Continuous ridge vent - shingle-over style	36.47 LF	9.29	9.42	348.23	(69.64)	278.59
8. Remove Additional charge for steep roof - 7/12 to 9/12 slope	52.57 SQ	16.12	0.00	847.43	(169.49)	677.94
9. Additional charge for steep roof - 7/12 to 9/12 slope	52.57 SQ	40.14	0.00	2,110.16	(422.03)	1,688.13
10. Remove Additional charge for high roof (2 stories or greater)	52.57 SQ	6.10	0.00	320.68	(64.14)	256.54
11. Additional charge for high roof (2 stories or greater)	52.57 SQ	17.73	0.00	932.07	(186.41)	745.66
12. Step flashing	208.00 LF	9.26	23.94	1,950.02	(390.01)	1,560.01
13. R&R Attic vent - gable end - metal - 12" x 12"	6.00 EA	66.51	5.10	404.16	(80.83)	323.33
Totals: Roof2			575.30	29,592.82	5,918.57	23,674.25
Total: Roof			575.30	29,592.82	5,918.57	23,674.25



Wickizer & Clutter Multi-Line Insurance Adjusters

P.O. Box 4776
 Springfield, MO 65808
 Phone: 800-299-8070
 www.w-cclaims.com

Exterior

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
14. R&R Gutter / downspout - aluminum - 7" to 8"	100.00 LF	18.96	85.13	1,981.13	(1,386.79)	594.34
Totals: Exterior			85.13	1,981.13	1,386.79	594.34
Total: District Office			660.43	31,573.95	7,305.36	24,268.59
Line Item Totals: SUNRISEBEACHFIRE			745.56	33,555.08	8,692.15	24,862.93

Grand Total Areas:

0.00 SF Walls	0.00 SF Ceiling	0.00 SF Walls and Ceiling
0.00 SF Floor	0.00 SY Flooring	0.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	0.00 LF Ceil. Perimeter
0.00 Floor Area	0.00 Total Area	0.00 Interior Wall Area
3,239.28 Exterior Wall Area	0.00 Exterior Perimeter of Walls	
14,614.22 Surface Area	146.14 Number of Squares	1,129.47 Total Perimeter Length
177.19 Total Ridge Length	97.96 Total Hip Length	

Coverage	Item Total	%	ACV Total	%
Location #1 Building #1	1,981.13	5.90%	594.34	2.39%
Location #5 Building #1	31,573.95	94.10%	24,268.59	97.61%
Total	33,555.08	100.00%	24,862.93	100.00%



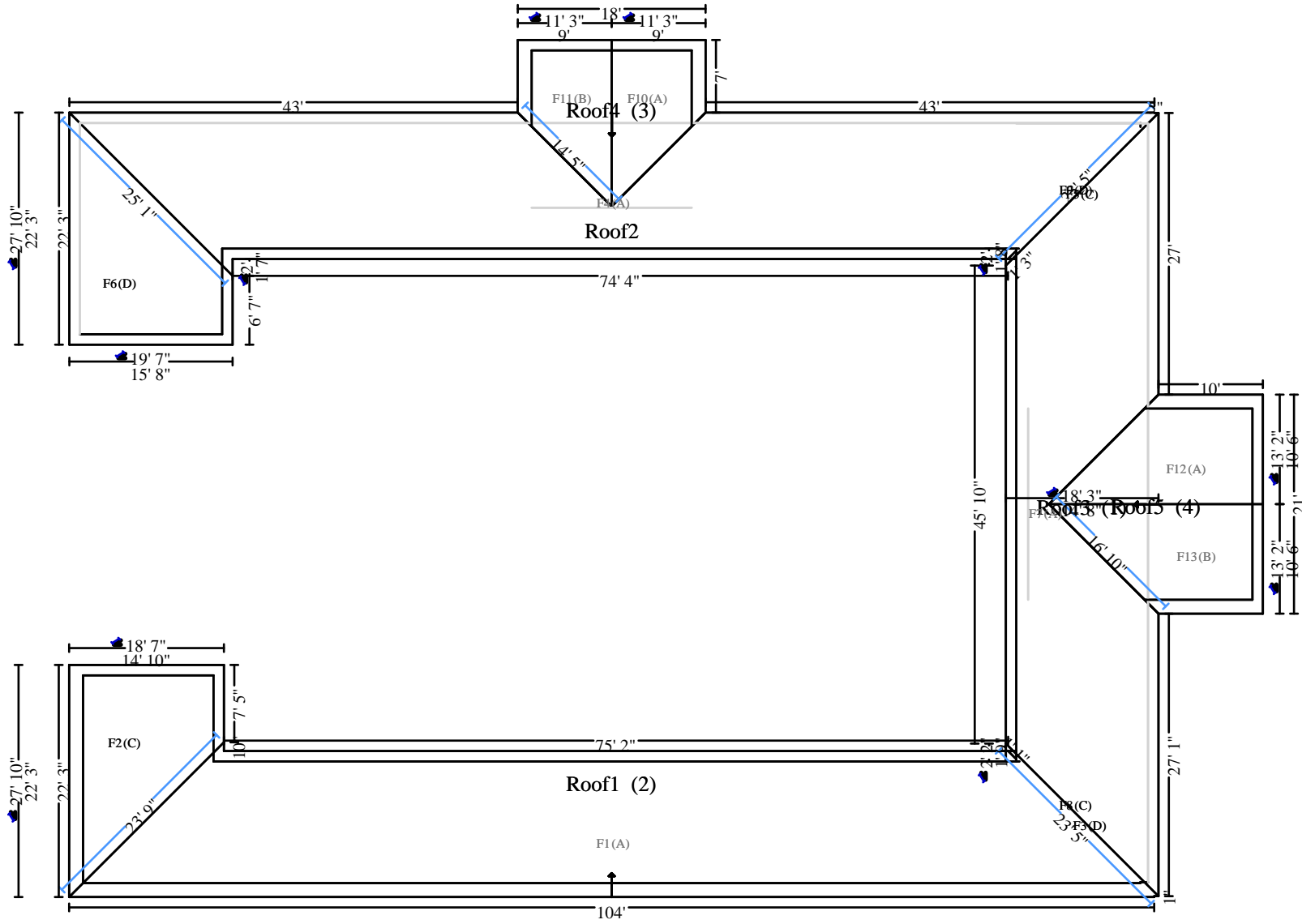
Wickizer & Clutter Multi-Line Insurance Adjusters

P.O. Box 4776
Springfield, MO 65808
Phone: 800-299-8070
www.w-cclaims.com

Summary for Location #5 Building #1

Line Item Total	30,913.52
Material Sales Tax	660.43
Replacement Cost Value	\$31,573.95
Less Depreciation	(7,305.36)
Actual Cash Value	\$24,268.59
Less Deductible	(9,405.66)
Net Claim	\$14,862.93
Total Recoverable Depreciation	7,305.36
Net Claim if Depreciation is Recovered	\$22,168.29

Cameron Akins
Claims Representative



Roof